

August 2020

Dear Reception Parents/Guardians,

We are very pleased to welcome your child into Reception at Park House English School and we hope she will settle quickly. We look forward to working with you to build upon the good work you have already done with your child at home.

Central to the school's philosophy is the belief that every child is unique with extraordinary and almost limitless potential to be discovered and nurtured. Our aim is to provide a stimulating, multicultural and international context, for your child to benefit from a well-rounded education, which encourages the highest academic standards.

We follow the Early Years Foundation Stage Curriculum at Park House English School, which offers holistic learning and development designed to address the specific needs of young children. The staff are experienced and caring and will do everything possible to work with you, to ensure success for your child throughout the year.

Healthy children are generally happy children, so we ask you to ensure that your child comes to school, well rested and nourished, so that your child can cope with the varied programme we offer to Reception children.

At home, please start the habit of reading and listening to stories with your child. Encourage learning by giving praise when it is deserved and maintaining a positive attitude to your child's progress. Please be aware of what is going on at school and remember that the teachers are happy to discuss your child's progress.

I view the Early Years Foundation Stage as the most important phase of a child's education, for a love of learning in the first tender years, paves the way for all future success.

Yours sincerely,

Mrs. Natasha Hilton
Head of Primary

Useful Information

School Time

The Reception school hours are from 7.40 to 13:50 pm. The side gate next to the Early Years Department will be open from 7am to 7.40 am for drop off and 13:45 for collection. Children with siblings at PHES are allowed to wait in their classroom until the end of the school day and will have a second snack and resting time until collection at 13:50.

Please drop off your child at the outside doors of the Early Years building punctually. Should you arrive early, please do not leave your child unattended within the school grounds. Children are to be collected from the outside door of their respective classrooms.

The gates are open from 7am for a staggered drop off and school will finish at 1:50 pm. If collecting a child/ren in EYFS/KS1 and KS2 you must first collect the younger child and then walk round the building to the main entrance to go and collect the KS2 child.

Please click on the link to access the **day to day** information.

School Uniform

School uniform is compulsory. Nursery children do not need a school bag, only a lunch bag to carry their lunch box in. As our cubbies are too small for bags, no school bags will be allowed. On swimming days, a P.E. bag will be allowed. Please make sure that all your child's clothing and belongings are clearly marked with your child's name. You can refer to the school website www.parkhouseschool.com for uniform details.

Lunch Box

Your child will need a small lunch box containing a healthy snack e.g. cut up fruit, vegetables, a sandwich / pasta, a fruit juice (box with straw) as well as a water bottle. Please do not send treats like chocolate, candy, cake, crisps, or biscuits. Only send yoghurts if your child can eat independently without spilling too much.

Illness

Please inform the school office if your child is ill. Sick children should remain at home for the well-being of the child and to prevent the spread of germs. Medication can be administered at school, by the school nurse, if a parent has provided approval in letter form.

Transition

Our aim is to ensure that the children experience a smooth transition from Nursery to Reception, following the EYFS curriculum. Learning through play will continue to be an important part of the school day, but we will also offer some structured lessons, where the children will work in small focus groups or as a class, to prepare them for Year 1.

Specialist lessons

Language
P.E. and Swimming
Library
Music

Lesson delivery

Registration will take place in school on face-to-face days and submission of work on online days will be taken as registration.

Online learning

The teachers will provide tasks and activities online through a variety of methods including instructional videos. A link to the learning will be sent via email. Music will be sent via Dojo. Submission of work will be through Evidence Me.

Evidence Me

We will be using Evidence Me for parents to submit set work during online learning days by uploading observations, pictures and videos of your child's learning, simply add these to the app or web suite. The 'Parent Share' feature in Evidence Me also enables you to view reports (complete with photos) via the app, showing you what your child has been learning and the new skills they are developing in school. You should have received an email from support@2eskimos.com asking you to confirm that you would like to participate. Make sure you check your spam/junk inbox as sometimes emails can get lost in there. Please do download the app and accept the invitation to be able to send and receive observations of their child's learning. Please visit <http://help.evidence.me/parent-share/help-for-parents/> for further information and guidance.

Children only attending ONLINE

There will be work set for children who are not attending any face to face sessions for medical reasons.

Completing work and marking

The children are expected to follow normal school day timings when online as much as they can. We are aware that sometimes this may not work with working parents and time zones so we are setting timings that work. Submission is expected by midnight on the 3rd day. All feedback will be fully completed for those 3 days by midnight the next day.

Reception follows the English Early Years Foundation Stage Curriculum which concentrates on:

1. Personal, Social and Emotional development
2. Communication & Language
3. Literacy
4. Mathematics
5. Understanding of the world
6. Physical development
7. Creative development

The following topics of the International Early Years Curriculum units help us to present learning outcomes in exciting and engaging ways for the children.

Term 1

Settling into School

This is Me!

The World Around Us

Term 2

Animal Rescuers

Imagine That!

Term 3

Weather Wonders

Going Places

Communication

At Park House English School, communication is via email to the preferred email address as stated on the recently completed registration form. Please ensure that you update your contact details at the school office should these change in the future.

Teachers will respond within 48 hours and where possible within 24 hours, during the working week. If after 48 hours you have not received a response you can send a further email. Teachers are not expected to respond after 3pm or on weekends. If you need to contact your child's class teacher their email is: firstname.surname@parkshouseschool.com